

Resolution 2008- 01

**CITY OF GRANT
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION CLARIFYING REVIEW PROCESS FOR ALL CONSTRUCTION PROJECTS

WHEREAS, the City of Grant provides for review of construction projects through building permit applications administered by the Building Inspector; and,

WHEREAS, the City of Grant wishes to provide applicants with efficient and cost-effective service; and,

WHEREAS, the City of Grant contracts building inspection, planning, and engineering services; and,

WHEREAS, the City Council wishes to refine and clarify the building and construction review process;

NOW, THEREFORE, be it resolved by the City Council of the City of Grant as follows:

- 1) That applicants for all construction projects be directed to the Building Inspector.
- 2) That the Building Inspector shall meet with applicants; provide advice and assistance on building and city code requirements; shall provide appropriate permit forms for applicant completion; shall determine and inform applicant if other review processes may be involved.
- 3) When determined by the Building Inspector, construction project shall be subject to additional review by the City Planner through a Certificate of Compliance. Applicants will be given the appropriate forms by the Building Inspector.
- 4) Examples of projects requiring a Certificate of Compliance (COC):
 - a) Accessory building in front of the primary structure.
 - b) Projects in conjunction with animal units per grazable acres, or other complex zoning issues.
 - c) Buildings meeting the state definition of an "agriculture building."
- 5) That the City Planner will review and/or provide advice and assistance only to those applicants who have submitted a completed Certificate of Compliance form and all applicable fees.
- 6) That the Building Inspector will continue to make initial site inspections. The City Planner will conduct site visits as deemed necessary for Certificate of Compliance review.

WHEREUPON, a vote being taken upon the resolution, the following members voted in favor:
_____. The following voted against: _____.

WHEREUPON, said resolution was declared duly passed this 4th day of February, 2008.

Tom Carr, Mayor

ATTEST:

Kim Points, City Clerk