



SKETCH PLAN / CONCEPT PLAN

A concept plan or, sketch plat, means a sketch preparatory to the preparation of the preliminary plat or minor subdivision. This enables the applicant to save time and expense in reaching general agreement with the city and planning department as to the form of the plat and the objectives of the regulations.

PARCEL IDENTIFICATION NO (PIN):		ZONING DISTRICT & COMP PLAN LAND USE:
LEGAL DESCRIPTION:		
PROJECT ADDRESS:		LOT SIZE:
OWNER: Name: Address: City, State: Phone: Email:		APPLICANT (IF DIFFERENT THAN OWNER):
DESCRIPTION OF REQUEST:		
EXISTING SITE CONDITIONS:		
APPLICABLE ZONING CODE SECTION(S): <i>Please review the referenced code section for a detailed description of required submittal documents, and subsequent process.</i> 1. Chapter 30, Article II Platting, Sec. 30-34		

Submittal Materials

If you have any questions or concerns regarding the necessary materials please contact the City Planner.

AP – Applicant check list, CS – City Staff check list

AP	CS	MATERIALS
<input type="checkbox"/>	<input type="checkbox"/>	<p><u>SITE PLAN:</u> <i>(All plans shall be at a scale not smaller than 1" = 100')</i></p> <p>A scalable site plan demonstrating existing and proposed conditions to include the following:</p> <ul style="list-style-type: none"> ▪ Title block and north arrow ▪ Boundary lines and dimensions with total acreage ▪ Significant topographic and physical features ▪ Proposed general street and lot layout ▪ Wetland and floodplain identification (wetland delineation if applicable) ▪ General location of proposed public and private open space areas ▪ General Drainage plan ▪ Existing and proposed easements ▪ Existing and proposed buildings, including setbacks

Application for: CONCEPT PLAN
City of Grant



- Area in acres and square feet
- Buildable area of each proposed lot

COPIES: 20 (4 Full Size at 22" x 34", 16 Reproducible copies at 11" x 17")

MATERIALS THAT MAY BE REQUIRED UPON THE REQUEST OF THE CITY PLANNER

<input type="checkbox"/>	<input type="checkbox"/>	Electronic copy of all submittal documents
<input type="checkbox"/>	<input type="checkbox"/>	Building elevations and architectural plans

Review and Recommendation by the Planning Commission. The Planning Commission shall consider oral or written statements from the applicant, the public, City Staff, or its own members.

Review and Decision by the City Council. The City Council shall review the application after the Planning Commission has made its recommendations. The City Council will provide feedback and direction with respect to future steps to obtain full approvals, if possible.

This application must be signed by ALL owners of the subject property or an explanation given why this not the case.

We, the undersigned, have read and understand the above.

Signature of Applicant

Date

Signature of Owner

Date