

CITY OF GRANT
MINUTES

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DATE : January 4, 2011
TIME STARTED : 7:00 p.m.
TIME ENDED : 9:06 p.m.
MEMBERS PRESENT : Councilmember Bohnen, Fogelson Huber,
Potter and Mayor Carr
MEMBERS ABSENT : None

Staff members present: City Attorney, Nick Vivian; City Engineer, Diane Hankee; City Planner, Jennifer Haskamp; and City Clerk, Kim Points

CALL TO ORDER

Mayor Carr called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Huber moved to approve the agenda as presented. Council Member Fogelson seconded the motion. Motion carried unanimously.

OATH OF OFFICE, STEVE BOHNEN AND SCOTT FOGELSON

City Attorney Vivian administered the Oath of Office to Steve Bohnen and Scott Fogelson.

CONSENT AGENDA

Bill List, \$48,971.65	Removed
Miller Excavating, \$38,161.05	Approved
Declaration the City DOES NOT WAIVE monetary limits, 2011 City Insurance	Approved

Council Member Huber moved to approve the Consent Agenda, as amended. Council Member Potter seconded the motion. Motion carried unanimously.

Bill List, \$48,971.65 – Council Member Huber requested clarification regarding the monthly bill from Xcel and requested all users of Town Hall remember to turn off the heat and set the alarm before leaving.

1 **Council Member Fogelson moved to approve the Bill List, \$48,971.65, as presented. Council**
2 **Member Huber seconded the motion. Motion carried unanimously.**

3
4 **2010 YEAR END REVIEW, MAYOR CARR**

5
6 Mayor Carr reviewed the highlights of Year 2010 and stated it was a good year for the Council and
7 City of Grant.

8
9 **PUBLIC COMMENT**

10 Mr. Loren Sederstrom, 9330 107th Street, came forward and announced the new cable show about the
11 City of Grant will premier January 10, 2011 at 7:00 p.m. on cable channel 15.

12
13 Ms. Joyce Welander, 83rd Street, came forward and stated the outside lights were left on after the
14 December meeting.

15
16 **STAFF REPORTS**

17
18 **City Engineer, Diane Hankee**

19
20 **FHWA Retro Reflectivity Requirements, Inventory Plan Options** – City Engineer Hankee advised
21 on how several other cities are handling the inventory, replacement and management plan for the new
22 reflectivity requirements. She recommended the City of Grant move forward with utilizing
23 volunteers to take the inventory and then split up areas and replacing the signs by those areas. She
24 noted she does have an inventory of road signs that were recently replaced. She indicated she would
25 work with the new Road Commissioner as well as bring back cost estimates for a private company to
26 do the inventory.

27
28 City Engineer Hankee also updated the Council on the Masterman Lake plan with issues that have
29 been identified and a plan to work with the area homeowners. In addition, the City's Surface Water
30 Management Plan meeting will be held in April, at the regular City Council meeting.

31
32 **Staff Report** – The December 2010 Engineer's Report was provided to be placed on file for review.

33
34 **City Planner, Jennifer Haskamp**

35
36 **School District Update** – City Planner Haskamp advised an application has not yet been filed and the
37 deadline has passed for the January Planning Commission meeting.

38
39 **Staff Report** – The December 2010 Planner's Report was provided to be placed on file for review.

40
41 **City Attorney, Nick Vivian**

42
43 **Staff Report** – City Attorney Vivian advised there is no staff report this month. He advised the final
44 inspection was completed at Floyd's and the CUP was approved at the last Council meeting. He
45 updated the Council on Oakleigh Dock Association. He distributed information and advised the

1 dollars are in escrow. Payment to the City should be made in March, prior to the spring construction
2 season.

3
4 **Building Inspector, Jack Kramer** – A report was from Building Inspector Kramer was provided for
5 December 2010 to be placed on file for review.

6
7 **OLD BUSINESS**

8
9 There was no Old Business to discuss.

10
11 **NEW BUSINESS**

12
13 **2011 Appointment List** – Mayor Carr advised the Council would go through the 2010 appointment
14 list and not any changes.

15
16 Council Member Potter distributed a prepared 2011 appointment list for review.

17
18 **Council Member Potter moved to approve the 2011 Appointment List, as presented. Council
19 Member Fogelson seconded the motion.**

20
21 Council Member Potter advised the appointments noted as “interim” signify the intent to review the
22 contracts and potentially go out for bids on those services.

23
24 Mayor Carr stated he believes Council Member Fogelson should be Deputy Mayor as well as Road
25 Commissioner. He stated he needs to see qualifications for the noted treasurer as well as webmaster.

26
27 Council Member Huber stated being removed from the Cable Commissioner position does complicate
28 things for the Cable Commission as he is an officer.

29
30 Mayor Carr suggested the term “interim” be noted for the positions of treasurer and webmaster. He
31 also suggested Council Member Huber be listed as an alternate for Cable Commissioner.

32
33 Mr. AJ Nielsen, proposed Webmaster, came forward and provided his background relating to web
34 design and stated he could provide references. He indicated he would have to talk to the current
35 webmaster regarding web hosting costs, per charge costs and software information.

36
37 Council Member Potter stated he does not agree with the suggestion of noting the webmaster and
38 treasurer as interim. He believes the new appointments should be made and the Council can monitor
39 their services. He did agree to note Council Member Huber as the alternate Cable Commissioner.
40 Council Member Fogelson agreed also.

41
42 Ms. Sharon Schwartz, proposed treasurer, came forward and provided her background and stated she
43 is willing to get bonded per any City requirements.

44
45 City Attorney Vivian advised bonding would be required for the treasurer position.

1 **The motion to approve the 2011 appointment list, noting Council Member Huber as Cable**
2 **Commissioner alternate, carried with Council Member Huber and Mayor Carr voting nay.**

3
4 **Ordinance No. 2011-24, 2011 Fee Schedule** – Mayor Carr reviewed the 2010 City Fee Schedule as
5 well as the recommended changes recommended by staff.

6
7 It was the consensus of the Council to change the \$5.00 notary fee to \$15.00 and revise the “wetland
8 delineation” to read “wetland review”.

9
10 Mayor Carr suggested the possibility of some sort of maintenance fee for use of Town Hall. He stated
11 there is new cable equipment, the heat has been left on and the alarm is not always set. He stated the
12 City has always allowed groups to use Town Hall and he would like that to continue. He asked the
13 Council for suggestions to take care of the problem noting it is the City’s fault for not monitoring the
14 building better. He added that he sees three options 1) no use of building, 2) charge a set fee for
15 building use, and 3) have clerk check on building after it is used. However, there is a cost to having
16 the clerk check on the building so the fee could be used to cover that cost.

17
18 Council Member Potter suggested a timer be put on the electric and work with the users to resolve the
19 problem.

20
21 Mr. Larry Lanoux, Keswick Avenue, came forward and suggested the City use technology to rectify
22 the problem. A timer could be put on the electric and an alarm could be utilized when the security
23 system is not reset.

24
25 Council Member Huber stated there is a fee for false alarms on the fee schedule.

26
27 Ms. Joyce Welander, 83rd Street, came forward and stated Baytown does not charge for use of their
28 building and they do utilize a timer.

29
30 Mr. Roger St. George, Jasmine Avenue, came forward and suggested a damage deposit be submitted
31 by the users when the building is being utilized.

32
33 The Council requested information and pricing regarding an alarm for ensuring the door is locked and
34 the security system is set as well as a timer for the electric heat.

35
36 **Mayor Carr moved to table the 2011 City Fee Schedule to the February City Council meeting.**
37 **Council Member Potter seconded the motion. Motion carried unanimously.**

38
39 **Resolution No. 2011-01, Summary Publication of the 2011 Fee Schedule** – This item will be
40 considered at the February City Council meeting.

41
42 **Annual CUP Review List for 2011** - Mayor Carr advised he does not believe there are any CUP’s
43 that need to be reviewed this year and asked for comments from the rest of the Council.

44

1 Council Member Fogelson stated he does not like the current process for reviewing CUP's and
2 suggested the City take a more systematic but less political approach at CUP review.

3
4 Council Member Huber stated removing Council discretion completely is not beneficial. The health
5 welfare and safety of residents is why some of the CUP's are reviewed.

6
7 City Planner Haskamp stated the CUP matrix will be completed soon and all CUP's and their
8 requirements will be much more clear and concise.

9
10 Council Member Fogelson indicated he would work with Council Member Huber relating to a
11 systematic approach to CUP reviews.

12
13 The Council determined there would be no CUP reviews for year 2011.

14
15 **2011 Meeting Calendar** – Mayor Carr reviewed the tentative meeting dates for 2011 noting the July
16 meeting is very close to a holiday.

17
18 It was the consensus of the Council to change the July Council meeting to Thursday, July 7, 2011.

19
20 **Council Member Potter moved to approve the 2011 Meeting Calendar, as amended. Council**
21 **Member Fogelson seconded the motion. Motion carried unanimously.**

22
23 **Video Technician Wage Increase** – Mayor Carr reviewed the staff report included in the Council
24 packets requesting a wage increase for the video technician.

25
26 **Council Member Huber moved to approve the Video Technician Wage Increase, as presented.**
27 **Council Member Potter seconded the motion. Motion carried unanimously.**

28
29 **Consideration of Town Hall Snow Removal Proposal** – Mayor Carr referred to a snow removal
30 proposal that was included in the Council Packets. Miller Excavating does plow the parking lot but
31 not the sidewalks.

32
33 Mr. Steve St. Clair, Miller Excavating, came forward and stated his crew would remove the snow on
34 the sidewalks as well as salt the area prior to City meetings.

35
36 **December 7, 2010 City Council Meeting Minutes (Council Member Bohnen Abstain)** – Council
37 **Member Fogelson moved to approve the December 7, 2010 City Council Meeting Minutes, as**
38 **presented. Council Member Potter seconded the motion. Motion carried with Council Member**
39 **Bohnen abstaining.**

40
41 **DISCUSSION ITEMS**

42
43 **City Council Reports:**

44

1 Mayor Carr advised Ms. Joyce Welander would be submitting the City the bill for printing the history
2 book.

3
4 Council Member Huber stated installation of the new video equipment would be completed soon and
5 the City is being reimbursed in full by the Cable Commission.

6
7 The Council called for a ten minute recess before going into a closed session.

8
9 **CLOSED SESSION FOR THE PURPOSE OF CONFERRING WITH LEGAL COUNSEL AS**
10 **PERMITTED BY THE ATTORNEY-CLIENT PRIVILEGE PURSUANT TO MINN.STAT.**
11 **13D.05 SUBD. 3 (d) ON THE FOLLOWING LEGAL MATTERS:**

12
13 **Nielsen v City of Grant et al**

14
15 **City of Grant v Flug et al**

16
17 **Council Member Huber moved to go into closed session at 9:18 p.m. Council Member Fogelson**
18 **seconded the motion. Motion carried unanimously.**

19
20 **Council Member Huber moved to adjourn the closed session at 10:40 p.m. Council Member**
21 **Potter seconded the motion. Motion carried unanimously.**

22
23 City Attorney Vivian advised a discussion was held regarding legal strategy and stated no further
24 action is required at this time.

25
26 **COMMUNITY CALENDAR JANUARY 5 THROUGH JANUARY 31, 2011:**

27
28 **Planning Commission Meeting, Tuesday, January 18, 2011, Town Hall, 7:00 p.m.**

29
30 **ADJOURN**

31
32 **There being no further business, Council Member Huber moved to adjourn at 10:41 p.m.**
33 **Council Member Potter seconded the motion. Motion carried unanimously.**

34
35 These minutes were considered and approved at the regular Council Meeting February 1, 2011.

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Kim Points, City Clerk

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Tom Carr, Mayor