

CITY OF GRANT
MINUTES

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DATE : January 6, 2009
TIME STARTED : 7:02 p.m.
TIME ENDED : 9:03 p.m.
MEMBERS PRESENT : Councilmember Fogelson, Hinseth, Huber,
Potter and Mayor Carr
MEMBERS ABSENT : None

Staff members present: City Attorney, Nick Vivian; City Planner, Sherri Buss; City Engineer, Diane Hankee; City Treasurer, Bob Mikkelsen; and City Clerk, Kim Points

CALL TO ORDER

Deputy Mayor Hinseth called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE, TOM CARR, JEFF HUBER AND DAN POTTER

City Attorney Vivian administered the Oath of Office to T

SETTING THE AGENDA

Item 11H, Planning Commission Vacancy, was added to the regular agenda.

Council Member Fogelson moved to approve the agenda, as amended. Council Member Huber seconded the motion. Motion carried unanimously.

CONSENT AGENDA

Bill List, \$64,970.01 Approved

Council Member Hinseth moved to approve the Consent Agenda, as presented. Council Member Huber seconded the motion. Motion carried unanimously.

PUBLIC COMMENT

2008 YEAR END REVIEW, MAYOR CARR

Mayor Carr reviewed 2008 outlining the City’s accomplishments and thanking the Council for working well together.

1 **INTRODUCTION TO THE COUNCIL/GUIDELINES, MEETING PROCEDURES, ETC.,**
2 **MAYOR CARR**

3
4 Mayor Carr reviewed City Council expectations and guidelines requesting that all Council Members
5 come to meetings prepared. He requested Council Members do not directly call consultants and
6 provide information for everyone in a timely manner. He asked the Council to allow others to do
7 their job and adhere to the open meeting laws. He stated if Council Members have questions call the
8 City Clerk. He noted comments made during the meetings should be directed towards the Chair and
9 he stressed the City Council should work as a team. He then welcomed new Council Members Huber
10 and Potter.

11
12 **STAFF REPORTS**

13
14 **December 2008, City of Grant Police Report, Deputy Breana Fry** - The December 2008 Police
15 Report was provided to be placed on file for review at City Hall. Deputy Fry advised the additional
16 signs that were posted at Mann Lake are helping the situation and thanked the City Council for
17 having them installed.

18
19 **City Engineer, Diane Hankee** – The Engineer’s report for December 2008 was provided to be
20 placed on file for review.

21
22 **Road Overlay Opportunity** – City Engineer Hankee stated that due to the lower costs of oil, there
23 may be an opportunity for neighborhoods to consider some road overlay projects that could possibly
24 save residents money if a project moves forward.

25
26 Council Member Hinseth stated many neighborhoods had their roads paved many years ago and may
27 benefit from a road overlay project. It is an opportunity for neighborhoods to save money. He stated
28 if neighborhoods are interested they can submit a petition. Information regarding this issue will be
29 posted on the City’s website.

30
31 City Engineer Hankee stated that at this point, she is estimated an approximately \$25,000 savings,
32 based on an average cost of \$200,000 per mile. That would include all construction costs and costs
33 would be shared by each resident, per unit, meaning per buildable lot.

34
35 Mayor Carr stressed the fact that residents have to want a road overlay project. The project has to be
36 initiated and driven by residents. The City is not advocating any road overlay projects. The Council
37 is simply pointing out an opportunity for residents to save money due to lower oil costs.

38
39 City Attorney Vivian pointed out the City would prefer to have 35% of a neighborhood sign a petition
40 to further look into a possible road project.

41
42 Council Member Fogelson reminded residents that no City dollars can be spent on these projects.

43
44 Council Member Hinseth outlined how residents can get the process started noting a 35% signed
45 petition will start the feasibility process.

46

1 City Engineer Hankee noted Washington County has postponed the Lake Elmo Ave/36 Interchange
2 neighborhood meeting until February. She referred to the Browns Creek TMDL Study explaining to
3 the new Council Members that cost sharing is not requested for the study itself. The study will
4 determine if any projects should be pursued and if cost sharing would be requested. The City has
5 already indicated they are not in favor of costs sharing on projects that may result from the study.
6

7 **City Planner, Sherri Buss** – A report was provided in the Council packet for December 2008 City
8 planning activities, to be placed on file for review.
9

10 City Planner Buss noted some last minue housekeeping changes were requested from a watershed
11 district. Those changes were made and the final draft is on the City's website. An early notice from
12 the Metropolitan Council should be sent in a few weeks and it is anticipated that the City will
13 formally adopt the Plan in the spring.
14

15 The Council directed the Clerk to send a letter to Ms. Flug regarding escrow collection.
16

17 **City Attorney, Nick Vivian** – City Attorney Vivian provided a report for December 2008 to be
18 placed on file for review.
19

20 **Ordinance No. 2008-05, Summary Ordinance for Publication** – City Attorney Vivian presented
21 Resolution No. 2009-01, providing for summary publication of the charitable gambling ordinance
22 previously approved by the Council. He outlined the requirements for publication of summary
23 ordinances nothing it does reduce publishing costs for the City.
24

25 **Council Member Hinseth moved to adopt Resolution No. 2009-01, as presented. Council**
26 **Member Huber seconded the motion.**
27

28 City Attorney Vivian advised it is common practice for cities to publish a summary ordinance and it
29 should be the policy of the City to do so moving forward.
30

31 **Motion carried unanimously.**
32

33 City Attorney Vivian noted the Planning Commission has done significant work with the current
34 PUD definition. The City is currently moving through some litigation and it is anticipated when that
35 is complete a recommendation regarding the PUD definition will be presented to the Council. A
36 closed meeting will be held in February to update the new Council Members on the litigation issues.
37

38 **Building Inspector, Jack Kramer** – A report from Building Inspector Kramer was provided for
39 December 2008 to be placed on file for review.
40

41 **OLD BUSINESS**

42

43 **City Insurance** – Mayor Carr stated the Council had previously discussed lowering the coverage on
44 the grader.
45

1 Council Member Fogelson stated he would prefer to have the actual value of the grader in writing
2 before determining whether or not to reduce coverage.

3
4 Council Member Hinseth stated he talked to Zigler and they indicated the value is approximately
5 \$175,000 so reducing the coverage to \$200,000 would be beneficial.

6
7 Mayor Carr requested Council Member Hinseth obtain the value of the grader in writing and forward
8 that to the clerk. The Council can then determine whether or not to reduce the insurance coverage.

9
10 **NEW BUSINESS**

11
12 **City Council Meeting Minutes, December 1, 2008 – Council Member Hinseth moved to approve**
13 **the December 1, 2008 City Council Meeting Minutes, as presented. Council Member Fogelson**
14 **seconded the motion. Motion carried with Council Member Huber and Potter abstaining.**

15
16 **2009 Meeting Calendar – Council Member Hinseth moved to approve the 2009 Meeting**
17 **Calendar, as presented. Council Member Potter seconded the motion. Motion carried**
18 **unanimously.**

19
20 **2009 Appointment/Liaison List – Mayor Carr referred to the 2008 Appointment List and suggested**
21 **they review they review the Council Member appointments individually.**

22
23 **Mayor Carr moved to appoint Council Member Hinseth Deputy Mayor. Council Member**
24 **Huber seconded the motion. Motion carried with Council Member Hinseth abstaining.**

25
26 **Mayor Carr moved to appoint Council Member Huber to the Emergency Preparedness.**
27 **Council Member Potter seconded the motion. Motion carried unanimously.**

28
29 **Mayor Carr moved to appoint Council Member Fogelson to the Met Council. Council Member**
30 **Huber seconded the motion. Motion carried unanimously.**

31
32 **Council Member Hinseth moved to appoint Council Member Huber to Newsletter Editor.**
33 **Council Member Potter seconded the motion. Motion carried unanimously.**

34
35 **Mayor Carr moved to appoint Council Member Hinseth to Road Commissioner. Council**
36 **Member Huber seconded the motion. Motion carried unanimously.**

37
38 **Mayor Carr moved to appoint Council Member Fogelson to Ordinance Codification. Council**
39 **Member Huber seconded the motion. Motion carried unanimously.**

40
41 **Mayor Carr moved to delete the Zoning and Recycling Liaison. Council Member Huber**
42 **seconded the motion. Motion carried unanimously.**

43
44 **Mayor Carr moved to delete the Assistant Road Commission Liaison. Council Member**
45 **Hinseth seconded the motion. Motion carried unanimously.**

1 **Mayor Carr moved to appoint Nick Vivian, ELBWV, to City Attorney. Council Member**
 2 **Fogelson seconded the motion. Motion carried unanimously.**

3
 4 **Mayor Carr moved to appoint Kim Points to City Clerk. Council Member Hinseth seconded**
 5 **the motion. Motion carried unanimously.**

6
 7 **Mayor Carr moved to appoint Diane Hankee, WSB, to City Engineer. Council Member Potter**
 8 **seconded the motion. Motion carried unanimously.**

9
 10 **Mayor Carr moved to appoint Jack Kramer to Building Inspector. Council Member Fogelson**
 11 **seconded the motion. Motion carried unanimously.**

12
 13 **Mayor Carr moved to appoint Sherri Buss, TKDA, to City Planner. Council Member Fogelson**
 14 **seconded the motion. Motion carried unanimously.**

15
 16 **Mayor Carr moved to appoint Bob Mikkelsen to City Treasurer. Council Member Potter**
 17 **seconded the motion. Motion carried unanimously.**

18
 19 After discussion, the following Service Providers were appointed by the majority of the Council:

20		
21	Animal Removal	Rick Rudzicka
22	City Assessor	Washington County
23	City Auditor	Tautges Redpath
24	Brushing	Mark Hall
25	Depository	Wells Fargo
26	Fire Marshall	Nancy Levitz
27	Mowing	Chuck Brabender
28	Newspaper	White Bear Press/St. Croix Valley Press
29	Recycling	Waste Management
30	Road Grading	Millers
31	Roadside Trash	Maroney
32	Septic Permits	Washington County
33	Snow Plowing	Millers
34	Tree Service	Joe's Tree Service
35	Video Technician	Theodore Svea
36	Animal Control	Nancy Levitz
37	Ballfield	City Clerk
38	Cable Commissioner	Karen Gochberg/Sheila Davis
39	Heritage Preservation	Joyce Welander
40	Roadside Clean Up Day	City Clerk
41	Webmaster	Glenn Larson
42		

43 **Council Member Huber moved to approve all the appointments as noted. Council Member**
 44 **Hinseth seconded the motion. Motion carried unanimously.**

45
 46

1 **Town Hall Security System** – Mayor Carr advised the City may be getting new video equipment and
2 a discussion should start regarding installation of a security system at Town Hall. He stated two
3 quotes were included in the Council packets. The City may be receiving money from the Oakleigh
4 issue and some of those dollars could be spent to keep one of the City’s biggest assets safe. He
5 requested the Council start thinking about the security system. This issue will be on the February
6 agenda and other prices bids can be included for that discussion.

7
8 **2009 Fee Schedule** – City Attorney Vivian advised the City’s fee schedule should be reviewed
9 annually. If there are no changes, no further action is necessary.

10
11 **Council Member Potter moved to approve the 2009 Fee Schedule, with the addition of a \$200**
12 **fee for COC, eliminating the COC escrow, and removal of the asterisk items under the fees.**

13
14 Council Member Potter indicated he believes those items are discriminatory to agricultural properties.

15
16 **Motion failed with no second.**

17
18 **Council Member Hinseth moved to approve the 2009 Fee Schedule, with the grading permit**
19 **correction as noted. Council Member Fogelson seconded the motion. Motion carried with**
20 **Council Member Potter voting nay.**

21
22 **Video Technician Wage, Mayor Carr** – Mayor Carr moved to approve the Cable Technician
23 **Pay Increase, as presented. Council Member Huber seconded the motion. Motion carried**
24 **unanimously.**

25
26 **City Clerk Raise, Mayor Carr** – Mayor Carr moved to approve the City Clerk raise in the
27 **amount of \$1.25 per hour. Council Member Hinseth seconded the motion. Motion carried**
28 **unanimously.**

29
30 **Planning Commission Vacancy** – Council Member Hinseth stated with Council Member Huber now
31 being on the Council, there is at least one vacancy on the Planning Commission. He stated he would
32 like to fill it immediately and the previous PC Chair, Kevin Fernandez has volunteered.

33
34 **Council Member Hinseth moved to appoint Kevin Fernandez to the Planning Commission to**
35 **fill the remainder of Jeff Huber’s PC term. Council Member Huber seconded the motion.**

36
37 Mayor Carr stated at this time, the City has no applications for the Planning Commission. Mr.
38 Fernandez has served on the PC before and thanked him for being willing to do so again. The City is
39 interested in more applications if any one is interested.

40
41 **Motion carried unanimously.**

42
43 **DISCUSSION ITEMS**

44
45 **City Council Reports:** Mayor Carr referred to information regarding the League of Minnesota Cities
46 Leadership Conference and encouraged the new Council Members to attend.

1
2 **Mayor Carr moved to authorize City payment for Council Member Huber and Potter to attend**
3 **the conference. Council Member Fogelson seconded the motion. Motion carried unanimously.**
4 Road Commissioner Hinseth referred to the snow plowing being done by Miller. He stated there are
5 some mailboxes within the City that are hanging over the edge of paved roads. He asked residents to
6 consider moving mailboxes back two feet if at all possible. He stated he has also seen markers going
7 up to mark the edge of the pavement. He asked residents to also move those back two feet. He also
8 requested residents take care of brush and tree limbs themselves back four feet and thanked residents
9 for their help.

10
11 **COMMUNITY CALENDAR JANUARY 7 THROUGH JANUARY 31, 2009:**

12
13 **Planning Commission Meeting, January 20, 2009 Town Hall, 7:00 p.m.**

14
15 **ADJOURN**

16
17 **There being no further business, Council Member Huber moved to adjourn at 9:03 p.m.**
18 **Council Member Potter seconded the motion. Motion carried unanimously.**

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21 These minutes were considered and approved at the regular Council Meeting, February 3, 2009.

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27 _____
28 Kim Points, City Clerk
29 _____
30 Tom Carr, Mayor