

PLANNING COMMISSION MEETING MINUTES CITY OF GRANT

November 19, 2007

Present: Glenn Larson, Craig Johnston, Jeff Huber, Holly Borrelli and Dean Strehlau

Absent: Kevin Fernandez, Christine Bray and Elizabeth Mursko

Staff Present: City Planner, Sherri Buss and City Clerk, Kim Points

1. **CALL TO ORDER**

Acting Chair Larson called the meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

MOTION by Commissioner Huber to approve the agenda, as presented. Commissioner Johnston seconded the motion. The agenda was approved.

4. **APPROVAL OF MINUTES**

Page 3, last sentence, was corrected to read “issue and indicated the City Attorney is handling that zoning violation”. Page 4, second sentence, was corrected to read “Commission due to scheduling problems”.

MOTION by Commissioner Huber to approve the October 15, 2007 minutes, as amended. Commissioner Strehlau seconded the motion. The minutes were approved.

5. **NEW BUSINESS**

a. CUP Compliance Checks – City Planner Buss advised that the City Council has brought this issue forward. The City has updated its CUP list and the intent is to establish a process for an annual compliance check. The draft ordinance relating to this issue was submitted by the City Attorney and outlines the new process.

The Planning Commission determined CUP compliance checks are a good idea and it needs to be very clear to people that they have to comply with their CUP. The Planning Commission suggested the compliance checks be clearly stated on the CUP application and the fee is only paid upon formal review as determined by the City Council. The Planning Commission also corrected three typos within the draft ordinance.

MOTION by Acting Chair Larson to accept the draft CUP compliance check ordinance, as amended. Commissioner Johnston seconded the motion.

Commissioner Huber made a friendly amendment to include that language regarding the fee being paid upon review is clearly noted on the application.

Acting Chair Larson and Commissioner Johnston agreed to the amendment.

MOTION carried unanimously.

6. OLD BUSINESS

There was no old business.

7. NEXT PLANNING COMMISSION MEETING

The next Planning Commission Meeting is scheduled for December 17, 2007, 7:00 p.m.

8. ADJOURNMENT

MOTION by Commissioner Johnston to adjourn the meeting at 7:33 p.m. Commissioner Huber seconded the motion. MOTION carried unanimously.

Respectfully submitted,

Kim Points
City Clerk

APPROVED