

CITY OF GRANT
MINUTES

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DATE : May 1, 2007
TIME STARTED : 7:05 p.m.
TIME ENDED : 9:50 p.m.
MEMBERS PRESENT : Councilmember Fogelson, Hinseth,
Linner, Levitz and Mayor Carr
MEMBERS ABSENT : None

Staff members present: City Attorney, Nick Vivian; City Engineer, Diane Hankee; Deputy Sheriff, Breana Fry (part); Building Inspector, Jack Kramer (part); and City Clerk, Kim Points

CALL TO ORDER

Mayor Carr called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Item 8C, Watershed District Manager Nominees, was added to the agenda. Item 7B, Dust Control Proposal, was changed to "Dust Control Resolution".

Council Member Fogelson moved to approve the agenda as amended. Council Member Hinseth seconded the motion. Motion carried unanimously.

CONSENT AGENDA

Item 4B, April 10, 2007 City council Meeting Minutes were removed from the Consent Agenda.

March 6, 2007, Special City Council Meeting Minutes	Approved
April 16, 2007, Board of Equalization Meeting Minutes	Approved
Expenditures (Check #12039-12057, \$39,908.60)	Approved
City of Mahtomedi, First Quarter Fire Contract, Check #10000, \$24,791.33	Approved

1 **Council Member Linner moved to approve the Consent Agenda, as amended. Council Member**
2 **Fogelson seconded the motion. Motion carried unanimously.**

3
4 April 10, 2007, City Council Meeting Minutes – Page 2, line 31 was corrected to read “waiting on
5 bids for Mahtomedi’s Ideal Avenue Paving Project”.

6
7 Page 5, line 4 was added to read “Council Member Levitz raised the issue with the temporary
8 structure and the time that it has allowed to be there”.

9
10 **Council Member Fogelson moved to approve the April 10, 2007, City Council Meeting Minutes,**
11 **as amended. Council Member Levitz seconded the motion. Motion carried unanimously.**

12 13 PUBLIC COMMENT

14
15 Ms. Joyce Welander, 10381 83rd Street North, came forward and thanked the Council for their
16 support of the City’s Clean Up Day and asked for clarification on the change to the Heritage
17 Committee Ordinance. She noted who currently serves on the Heritage Committee and provided a
18 brief background for each member.

19
20 The Council requested Ms. Welander provides a list of Committee Members including their
21 background to the City Clerk to be posted on the City’s Website. The motion regarding the change to
22 the Heritage Committee Ordinance was read for clarification.

23 24 STAFF REPORTS

25
26 **April 2007, City of Grant Police Report, Deputy Breana Fry** – Deputy Fry referred to the April
27 2007 Police Report that was provided to be placed on file for review. She noted ATV riders are not
28 allowed on public property. She advised residents who see ATV riders on the roadways should call
29 the Sheriff’s Office right away.

30
31 **City Engineer, Diane Hankee** – City Engineer Hankee reviewed her report for April 2007 and noted
32 it would be placed on file for review.

33
34 **2007 Seal Coating Award Bid** – City Engineer Hankee reviewed the results of the 2007 Seal
35 Coating project and recommended the Council award a contract to Allied Blacktop Co., in the
36 amount of \$91,250.00

37
38 **2007 Class 5 Surfacing Award Bid** – City Engineer Hankee reviewed the results of the 2007 Class 5
39 Surfacing project and recommended the Council award a contract to Miller Excavating, Inc., in the
40 amount of \$86,450.00.

41
42 **Council Member Linner moved to award the 2007 Class 5 Surfacing contract to Miller**
43 **Excavating, in the amount of \$86,450.00. Council Member Hinseth seconded the motion.**
44 **Motion carried unanimously.**

1 **Council Member Linner moved to award the 2007 Seal Coating contract to Allied Blacktop Co.,**
2 **in the amount of \$91,250.00. Council Member Fogelson seconded the motion. Motion carried**
3 **unanimously.**

4
5 **City Planner, Dick Thompson** – A report was provided in the Council packet for April 2007 City
6 planning activities, to be placed on file for review.

7
8 **Comprehensive Plan Bid** – A memo outlining the approximate cost for Comprehensive Plan
9 Services from City Planner Thompson was provided in the Council packets. The memo indicated a
10 definite estimate of cost would be provided to the Council after the next Planning Commission
11 meeting, at which time all sections submitted thus far would be reviewed.

12
13 **City Attorney, Nick Vivian** – City Attorney Vivian provided his report for April 2007 to be placed
14 on file for review.

15
16 **CUP Annual Enforcement** – City Attorney Vivian advised the City does have the ability to charge
17 an administrative fee on an annual basis. The fee must be adopted by ordinance. The bigger issue is
18 how to review the CUP's. The City needs to develop a process for that.

19
20 The Council requested the City consultants recommend a process to review CUP's at the June 2007
21 City Council meeting. It was also determined that at the June 2007 City Council meeting the Council
22 would review and set a fee for annual enforcement. The City Clerk will provide a list of CUP's
23 within the City and CUP's that significantly impact neighbors, land and the City would be reviewed
24 on an annual basis.

25
26 **Escrow Update** – City Attorney Vivian reviewed a memo regarding escrow balances within the City
27 of Grant noting he would be working with the City Treasurer in the next several days to obtain the
28 most current information.

29
30 City Attorney Vivian also provided an update regarding the Sanderson/Nelson zoning enforcement
31 issue noting he would provide the Council with status reports and contact the contractor regarding
32 removal of all debris, as well as an update on the cost of this enforcement issue.

33 **OLD BUSINESS**

34
35
36 **Ordinance Codification, Kim Linner** – Council Member Linner provided an update regarding the
37 project noting it appears compilation of the ordinances had been done in 1999. She advised she
38 would go through all the disks to determine what the City has in electronic version and would provide
39 another update at the June 2007 City Council meeting.

40
41 **Dust Control Resolution, Nancy Levitz** – Council Member Levitz indicated the City should put in
42 resolution form what was approved for 2007 dust control.

43
44 City Attorney Vivian stated the City is not required to pass a 2007 dust control resolution. A
45 resolution is usually done to document what was approved.

1 **Council Member Linner moved to have the City develop a perpetual dust control policy**
2 **resolution. Council Member Levitz seconded the motion.**

3
4 Ms. Welander came forward and stated she is glad the 2007 Dust Control Plan is on the City's
5 website. She stated she agrees the City does not need to spend time and money on developing a
6 perpetual dust control policy resolution.

7
8 **After much discussion, the motion passed with Council Member Hinseth and Mayor Carr**
9 **voting no.**

10
11 The Council directed the City Clerk to develop a 2007 Dust Control Resolution with an attachment of
12 what was approved for 2007.

13
14 **NEW BUSINESS**

15
16 **Fire Warden Resignation, Bob Carlson** – Ms. Welander came forward and stated Fire Warden
17 Carlson is resigning as the Fire Warden for the City of Grant effective July 1, 2007. She stated she is
18 the Deputy Fire Warden and would take his place if the Council so wishes.

19
20 **Mayor Carr moved to appoint Ms. Welander as temporary Fire Warden for the City of Grant.**
21 **Council Member Fogelson seconded the motion. Motion carried unanimously.**

22
23 **Snow Plowing 2007-2008, Scott Fogelson** – Council Member Fogelson stated the County is not
24 renewing the snow plowing contract so the City needs to determine who is going to do snowplowing
25 in 2007-2008. He suggested the possibility of combining this job with other City maintenance, such
26 as brushing, to lower costs. He stated the City needs to have a timeline regarding this issue as bids
27 should be reviewed at the July 2007 Council meeting.

28
29 Council Member Hinseth stated he has assembled information regarding costs, equipment, etc., of the
30 snowplowing but has not yet reviewed it and is in the process of doing so. He indicated he would
31 analyze the information and send the Council a report as soon as possible.

32
33 The Council determined the 2007-2008 Snow Plowing would be placed on the June 2007 Council
34 meeting agenda.

35
36 **Building Inspector, Jack Kramer** – A Building Report from the Building Inspector, Jack Kramer,
37 was included in the Council packets outlining the April 2007 activities. The report will be placed on
38 file at City Hall for review.

39
40 **Loggers Trail CUP** – Building Inspector Kramer updated the Council on the Loggers Trail CUP
41 issue referring to a letter dated from the Becklin & Whitney dated April 30, 2007. The letter included
42 comments in response to the April 29 letter received from Building Inspector Kramer regarding this
43 issue. He noted the issues that could be resolved to make the building code compliant, even though it
44 is a temporary structure. There is a timeline in place to resolve the issues.

1 City Attorney Vivian recommended the City schedule a public hearing at the June 2007 City Council
2 meeting to amend the current CUP.

3
4 **Mayor Carr moved to schedule a public hearing at the June 5, 2007, City Council meeting to
5 review the current Logger's Trail CUP. Council Member Fogelson seconded the motion.**

6
7 Mr. Dan Pohl came forward and addressed septic and well issues. He stated he does not feel he has
8 violated the current CUP and provided reasons for that conclusion. He stated he believes the
9 structure is sound and he would continue to work with the Council to address all issues.

10
11 City Attorney Vivian advised the City Council has the discretion to deviate from the building code
12 but should, however, take the Building Inspector's recommendations very seriously.

13
14 Mr. Pohl stated he came to an agreement with the City in 2002 and again in 2004 that was acceptable
15 and thoroughly negotiated. He stated his attorney has indicated if he conforms to a commercial
16 building his business is done. He also noted the County has indicated his waste system is health and
17 safety neutral.

18
19 **Motion carried unanimously.**

20
21 **Watershed District Nominees, Kim Linner** – Council Member Linner stated the Council received a
22 letter from Carnelian Marine Watershed District regarding nominees that needs to be returned by
23 May 18, 2007.

24
25 The Council determined the City would not respond to the Watershed District as they encompass a
26 very small area within the City of Grant.

27
28 **Treasurer Update** - Mayor Carr provided a brief update from City Treasurer Mikkelsen regarding
29 financial activities for the City.

30
31 City Treasurer Mikkelsen advised he would provide financial reports to the City Council within the
32 next two weeks and would continue to build on those reports. He also updated the Council on the
33 City's CD's and interest rate on various accounts.

34 35 **DISCUSSION ITEMS**

36 37 **City Council Reports:**

38
39 **City of Grant Picnic** – Council Member Fogelson stated planning for the City picnic is going very
40 well and final details would be provided at the June 2007 Council meeting.

41
42 **Road Commissioner Report, Brad Hinseth** – Road Commissioner Hinseth reviewed a report to be
43 placed on file for review noting the seasonal road restrictions have been lifted.

44

1 Road Commissioner Hinseth reviewed three road brushing proposals and recommended the City
2 obtain Mr. Dean Strehlau for smaller jobs within the City and try Joe's Tree Services for larger jobs
3 within the City.

4
5 **Council Member Linner moved to accept the proposal from Dean Strehlau, as presented for**
6 **smaller jobs within the City and accept the proposal from Joe's Tree Service, as presented for**
7 **larger jobs within the City. Council Member Levitz seconded the motion.**

8
9 Ms. Welander came forward and noted there was also a proposal from Mike Perron, the previous
10 brusher for the City of Grant.

11
12 Road Commissioner Hinseth indicated the Perron proposal changed after submission and was for
13 \$44.00 per hour because Mr. Perron refused to work alone.

14
15 Mayor Carr advised the City needs to stay within the budget as much as possible and requested the
16 Council be informed when there is major brushing when the City utilizes Joe's Tree Services.

17
18 **Motion carried unanimously.**

19
20 Road Commissioner Hinseth provided information and a price proposal regarding maintenance of the
21 City of Grant's Motor Grader. He recommended the City obtain a technical inspection on the grader
22 for \$300 and the City also purchase 120 bits @ \$5.08/bit.

23
24 **Council Member Hinseth moved to approve approximately \$1,000 to be spent for the purpose**
25 **of an inspection of the grader and the purchase of 120 bits as presented. Council Member**
26 **Levitz seconded the motion. Motion carried unanimously.**

27
28 **Town Hall Maintenance Project Update, Kim Linner** – Council Member Linner advised the
29 Council has not yet determined the scope of the Town Hall Maintenance project. The Plans and
30 Specifications have not yet been completed. Contractors who would like to bid on the project can
31 submit their name, phone and license number to the City Clerk. The City will contact them when the
32 specifications are completed. It is possible the specifications will be complete by June 2007.

33
34 **City Council Workshops, Building Inspections/Planning & Financial, Kim Linner** – Council
35 Member Linner stated she has met with the City Planner and Building Inspector. They advised that
36 streamlining some City processes is possible between duties of the Planner and Building Inspector.
37 She suggested the Council schedule a workshop or place the issue on an agenda for Council to
38 discuss these City procedures which will reduce fees for Planner services.

39
40 The Council determined a Comprehensive Plan/City Planning Workshop would be scheduled after
41 the May 21, 2007 Planning Commission Meeting.

42
43 **COMMUNITY CALENDAR MAY 1, 2007 THROUGH May 31, 2007:**

44
45 **Planning Commission Meeting, Monday, May 1, 2007, Town Hall, 7:00 p.m.**

46

1 City Hall Closed, Monday, May 28, 2007, Memorial Day

2

3 **ADJOURN**

4

5 **There being no further business, Council Member Linner moved to adjourn at 9:50 p.m.**

6 **Council Member Hinseth seconded the motion. Motion carried unanimously.**

7

8 These minutes were considered and approved at the regular Council Meeting, June 5, 2007.

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Kim Points, City Clerk

Tom Carr, Mayor

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APPROVED