

CITY OF GRANT
MINUTES

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DATE : **January 2, 2007**
TIME STARTED : **7:00 p.m.**
TIME ENDED : **10:45 p.m.**
MEMBERS PRESENT : **Councilmember Fogelson, Hinseth, Linner,
Levitz and Mayor Carr**
MEMBERS ABSENT : **None**

Staff members present: City Attorney, Nick Vivian; City Planner, Dick Thompson; City Engineer, Diane Hankee; and City Clerk, Joyce Welander

CALL TO ORDER

City Attorney Vivian called the meeting to order on January 2, 2007, 7:00 p.m.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

City Clerk Welander administered the oath of office to new Council Members Scott Fogelson and Brad Hinseth.

MAYORAL APPOINTMENT

Consideration of Acting Mayor – Council Member Linner moved to appoint Brad Hinseth as acting Mayor. Council Member Levitz seconded the motion.

Motion carried with Council Members Fogelson and Hinseth abstaining.

Consideration of Resolution No. 2007- 01, Declaring Vacancy for Mayor – City Attorney Vivian advised the City Council should approve the resolution declaring a vacancy for the Mayoral position.

Council Member Linner moved to approve Resolution No. 2007 – 01, as presented. Council Member Fogelson seconded the motion.

Motion carried unanimously.

Process for Appointment of Mayoral Position – City Attorney Vivian outlined the process for appointment of Mayoral position noting the Council should make a motion appointing a new Mayor.

Council Member Fogelson moved to appoint Tom Carr for Mayor of the City of Grant. Council Member Levitz seconded the motion.

1 Motion carried unanimously.

2

3 City Clerk Welander administered the Oath of Office to Mr. Tom Carr.

4

5 **SETTING THE AGENDA**

6

7 City Attorney Vivian added Appointment of an Interim Treasurer and City Clerk Contract under New
8 Business.

9

10 Council Member Fogelson added City Council Reports and City Council 2007 Meeting Dates under
11 Discussion Items.

12

13 Council Member Hinseth added Cable Cast of Planning Commission December Meeting and
14 consider Planning Commission Vacancy under Discussion Items.

15

16 Council Member Fogelson moved to approve the regular Council agenda as amended. Council
17 Member Hinseth seconded the motion.

18

19 Motion carried unanimously.

20

21 **CONSENT AGENDA (all items were removed for discussion)**

22

23 Council Member Levitz moved to approve Item A, as amended. Council Member Linner seconded
24 the motion.

25

26 Motion carried unanimously.

27

28 Council Member Linner requested Item b be moved to the end of the meeting.

29

30 Mayor Carr moved to approve Item D, as presented. Council Member Fogelson seconded the
31 motion.

32

33 Motion carried unanimously.

34

35 Council Member Hinseth moved to approve Item E, noting Council Member Linner will work with
36 the County on the City recycling grant agreement. Council Member Linner seconded the motion.

37

38 Motion carried unanimously.

39

40 Council Member Hinseth moved to set aside Item F for the new treasurer. Council Member Linner
41 seconded the motion.

42

43 Motion carried unanimously.

44

45 **ITEM**

ACTION

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| | | |
|----|--|-----------|
| 1 | A. December 5, 2006 City Council Meeting | |
| 2 | Minutes | Approved |
| 3 | | |
| 4 | B. Expenditures (Bill List) | Approved |
| 5 | | |
| 6 | C. DNR Burn Letter Copy | No Action |
| 7 | | |
| 8 | D. Sawmill Liquor License | Approved |
| 9 | | |
| 10 | E. Recycling Grant Agreement | Approved |
| 11 | | |
| 12 | F. Resolution No. 2007 – 02, Policy for | |
| 13 | Governmental Fund Balance | Tabled |
| 14 | | |
| 15 | G. 2007 Board of Appeals, Monday, April 16, 2007 | |
| 16 | Scott Fogelson and/or Brad Hinseth to attend | |
| 17 | With Kim Linner as an alternate | No Action |
| 18 | | |
| 19 | | |

20 **OPEN MIKE**

21
22 Mr. Andrew Wallmeyer, Stillwater Gazette, came forward and advised he would be reporting on the
23 activities within the City of Grant for the Stillwater Gazette.

24
25 Mr. Craig Johnston, resident, came forward and requested increased enforcement on posted areas on
26 Ironwood Avenue in terms of parking restrictions.

27
28 Mr. Mark Stauer, 110th Street, came forward and addressed the issues on Phase I and II of Lansing
29 and 110th Street. He objected to the cost of the project and the yellow markings on the map.

30
31 **POLICE REPORT**

32
33 **December 2006, City of Grant Police Report, Deputy Lee Bloomquist** – Deputy Bloomquist
34 provided the December 2006 Police Report to be placed on file for review.

35
36 **OLD BUSINESS**

37
38 **Audit Engagement Letter** – Included in the Council packets was a letter from Robert H. Williams,
39 LLC, regarding the 2006 City of Grant Audit.

40
41 Council Member Fogelson moved to approve the Audit Engagement Letter, as presented, retaining
42 Mr. Williams as auditor for 2006. Council Member Levitz seconded the motion.

43
44 Motion carried with Council Member Hinseth abstaining.

45

1 **Closed Session Report, City Attorney Vivian** – City Attorney Vivian referred to the zoning cases
2 that were previously discussed in closed session noting the cases were settled out of court.

3
4 **Indian Hills Golf Club Liquor License vs. Owed Escrow** – City Clerk Welander updated the City
5 Council on the Indian Hills Golf Club issue noting Indian Hills is behind in their escrow payment.
6 Their liquor license was approved in December and forwarded to the County.

7
8 **Potter CUP, Nick Vivian** – City Attorney Vivian advised at this point the City has not received a
9 formal withdrawal of the application. The public hearing has been continued and until the City
10 receives formal notice from the applicant the application will continue to go through the City process.

11
12 Council Member Levitz moved to schedule a special Council meeting January 16, 2007, after the
13 public hearing at the Planning Commission meeting to discuss the Potter CUP. Council Member
14 Fogelson seconded the motion.

15
16 Motion carried unanimously.

17
18 **City Clerk Contract, Nick Vivian** – City Attorney Vivian advised the Council had previously
19 approved a contract with Ms. Kim Points for the City Clerk position at a wage of \$16.00 per hour.

20
21 After some negotiation, City Attorney Vivian requested the Council consider revising that wage to
22 \$18.00 per hour for the purpose of Ms. Points purchasing health insurance at her discretion.

23
24 Council Member Linner moved to approve the City Clerk contract, with Kim Points, as amended,
25 noting the a probationary performance review would be scheduled in six months. Council Member
26 Fogelson seconded the motion.

27
28 Motion carried unanimously.

29
30 **NEW BUSINESS**

31
32 **Cable Technician (Theo. S.) Pay Increase Request** – Council Member Linner moved to table this
33 item to the February 2007 City Council Meeting. Council Member Hinseth seconded the motion.

34
35 Motion carried with Council Member Fogelson voting nay.

36
37 **Fire Warden Salary, Pay Increase Request** – Council Member Linner moved to table this item to
38 the February 2007 City Council Meeting. Council Member Hinseth seconded the motion.

39
40 Motion carried with Council Member Fogelson voting nay.

41
42 **Council Meeting Time (Resolution No. 1997 -) Amendment for Length of Meetings** – Council
43 Member Hinseth moved to table this item indefinitely. Council Member Linner seconded the motion.
44 Motion carried with Council Member Fogelson abstaining.

45

1 **Road Brusher Proposal, Mike Perron Former Brusher for Grant** – Council Member Linner
2 moved to table this item to the February 2007 City Council Meeting. Council Member Fogelson
3 seconded the motion.

4
5 Motion carried unanimously.

6
7 **Consideration of 2007 Police Contract, Washington County** – Included in the Council packets
8 was the 2007 Police Contract with Washington County.

9
10 Council Member Linner moved to approve the 2007 Police Contract, Washington County, as
11 presented. Council Member Levitz seconded the motion.

12
13 Motion carried unanimously.

14
15 **Publication Proposals, St. Paul Pioneer Press and White Bear/St. Croix Valley Press** – Included
16 in the Council packets were proposals from the St. Paul Pioneer Press and the White Bear/St. Croix
17 Valley Press for 2007 City Publication and Legal Notices.

18
19 Council Member Linner moved to approve the proposal from the White Bear/St. Croix Valley Press,
20 as presented. Council Member Fogelson seconded the motion.

21
22 Motion carried unanimously.

23
24 **Tautges Redpath Offer through Transition Period** – Included in the Council packets was a
25 proposal from Tautges Redpath, Ltd. for Treasurer Services to the City of Grant through the
26 transition period.

27
28 Council Member Hinseth moved to approve the proposal from Tautges Redpath, Ltd., as presented.
29 Council Member Fogelson seconded the motion.

30
31 Motion carried unanimously.

32
33 **2007 Appointment List** – Included in the Council packets was the previous 2006 and 2007
34 Appointment List. The Appointment List was discussed and revised for 2007.

35
36 Council Member Levitz moved to approve the 2007 Appointment List, as amended. Council
37 Member Hinseth seconded the motion. Motion carried with Council Member Linner voting nay.

38
39 **Interim Treasurer** – Council Member Hinseth asked for Council consideration for Mr. Bob
40 Mikkelson being named as Interim City Treasurer for the City of Grant at a fee of \$25.00 per hour.

41
42 Council Member Linner moved to approve Mr. Bob Mikkelson for the position of Interim Treasurer
43 of the City of Grant at a wage of \$25.00 per hour. Council Member Levitz seconded the motion.
44 Motion carried with Council Member Fogelson abstaining.

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46 **STAFF REPORTS**

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Building Inspector, Jack Kramer – Included in the Council packets was a report from the Building Inspector outlining activities within the City for the month of December 2006.

City Engineer, Diane Hankee – City Engineer Hankee presented a request from Allied Blacktop for payment for seal coating within the City, which is included in the bill list, as well as an update on the 110th Street/Lansing intersection project.

City Planner, Dick Thompson – City Planner Thompson provided an update on three major subdivision proposals within the City.

City Attorney, Nick Vivian – City Attorney Vivian provided an update earlier in the meeting.

DISCUSSION ITEMS

Council Leadership Conference – Information regarding the League of Minnesota Cities Council Member Conference was included in the Council packets.

Council directed staff to register Council Member Fogelson and Hinseth for the League of Minnesota Cities Council Member Conference.

Metropolitan Council Meeting, February 5, 2007, Minnesota History Center – Included in the Council packets was information regarding the Metropolitan Council Meeting.

City Council Reports – There were no City Council reports.

Planning Commission Vacancy – Council Member Hinseth noted the vacancy on the Planning Commission created by his election to the City Council. He suggested filling that vacancy immediately. The only new application, Mr. Glenn Larson, was called forward and interviewed by the Council.

Council Member Hinseth moved to approve Glenn Larson filling the Planning Commission vacancy. Council Member Levitz seconded the motion.

Motion carried unanimously.

2007 City Council Meeting Calendar – Revisions were made to the 2007 City Council Meeting dates. The calendar will be updated and distributed to the City Council and the City’s web site.

Mayor Carr moved to approve the 2007 City Council Meeting Calendar, as presented. Council Member Linner seconded the motion.

Motion carried unanimously.

Council Member Fogelson moved to approve the 2007 Planning Commission Meeting Calendar, as presented. Council Member Linner seconded the motion.

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Motion carried unanimously.

Cable Cast of Planning Commission Meeting, December 2006 – Council Member Hinseth noted that the Planning Commission meeting of December, 2006 was not rebroadcast on the cable channel.

Letters to Council Members – Mayor Carr directed the City Clerk to prepare and send letters of thanks to outgoing Council Member’s Schwarze and Kraemer for their years of service.

COMMUNITY CALENDAR JANUARY 2, THROUGH JANUARY 31, 2007:

City Hall Closed, Monday, January 15, 2007, Martin Luther King Jr. Holiday.

Planning Commission Meeting, Monday, January 15, 2007, Town Hall, 7:00 p.m.

Special Council Meeting, Tuesday, January 16, 2007, Town Hall, 7:00 p.m.

ADJOURN

There being no further business, Council Member Levitz moved to adjourn at 10:45 p.m. Council Member Linner seconded the motion. Motion carried unanimously.

These minutes were considered and approved at the regular Council Meeting, February 6, 2007.

Kim Points, City Clerk

Tom Carr, Mayor